

SPARK Executive Committee

June 22, 2020

Agenda

- I. Meeting Called to Order & Opening Remarks
- II. Director's Report
- III. Review & Approval of County Resolution
- IV. Review & Approval of FY21 Expenditure
- V. Round 2 Discussion
- VI. Meeting Schedules
- VII. Adjournment

Meeting Called to Order & Opening Remarks

Agenda Item I

Director's Report

Agenda Item II

Updates

- State Finance Council
- Recurring & Steering Meetings
- Round 1 Funding Timeline
 - June 26: Kansas Association of Counties Webinar
 - July 13: Resolutions distributed to counties
 - July 15: Funds distributed to counties

Review & Approval of County Resolution

Agenda Item III

Review & Approval of FY21 Expenditure

Agenda Item IV

Overview

- Total - \$2,060,312
- Salaries & Wages - \$1,760,812
 - Salaries - \$1,299,000
 - Benefits & Wages - \$461,812
- Operating Expenditures - \$299,500
 - Total Contractual Services - \$296,450
 - Total Commodities - \$3,050

How the budgets differ...

Previous budget

- Initial, 6-month budget
- Did not address outsourcing
- 20 FTEs
- Total - \$986,000 (FY21)

Updated budget

- Comprehensive, 12-month budget
- Addresses outsourcing
- 21.5 FTEs
- Total - \$2,060,312

How they are the same...

- Total Operating Expenditures - \$299,500
 - Total Contractual Services - \$296,450
 - Total Commodities - \$3,050

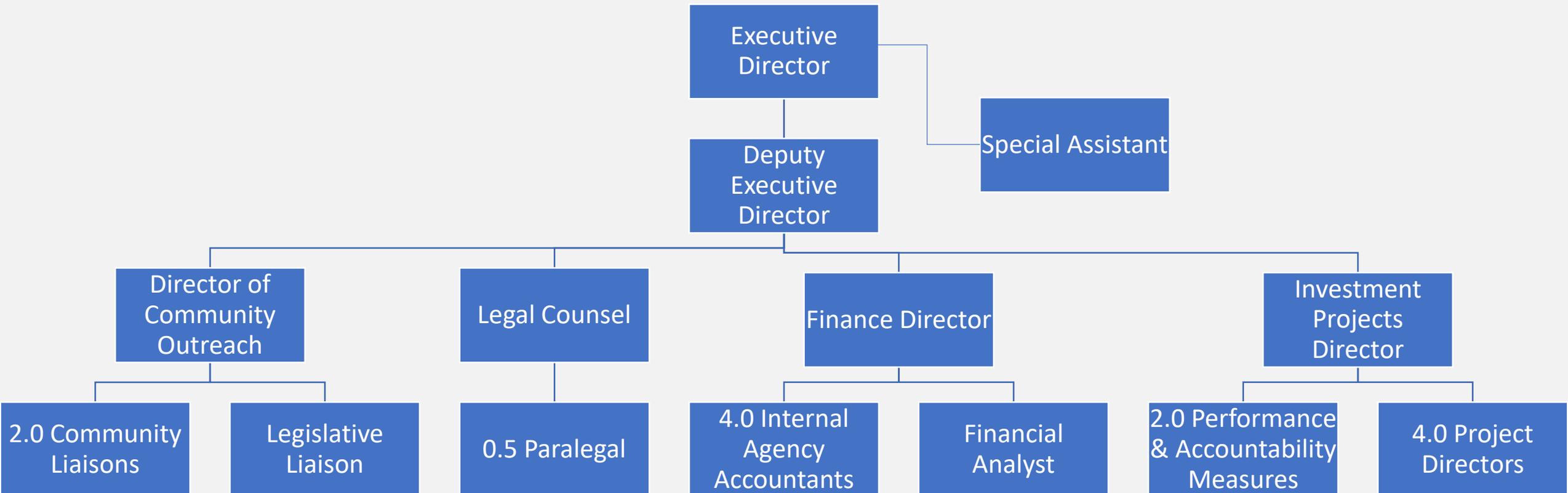
Budget Highlights

- Provides the necessary resources to ensure compliance & allows the Office to scale up depending on demand and the number of applications that will be processed.
- Builds the critical infrastructure for developing, administering, processing, and accounting for programs that Taskforce Develops.
- This team will administer the state's portion of the CRF & will protect against future audits.
- There is limited guidance from the federal government & ensuring compliance will be critical.

Outsourcing

- 4-5 Agencies & Several Systems
 - KDOR, Division of Budget, DoA, Treasurer's Office, Grants Office
 - SMART, SHARP, etc.
- Next steps
 - Request for Qualifications (RFQ)
 - Approval of a contract from the Executive Committee & State Finance Council

Recovery Office – ORG Chart



Investment Projects

- 6 Overall FTEs
 - 1.0 Director
 - 4.0 Grant Project Coordinators
 - 2.0 Performance & Accountability Managers

Finance

- 6 Overall FTEs
 - 1.0 Director
 - 1.0 Analyst
 - 4.0 Internal Agency Accountants

Legal

- 1.5 Overall FTEs
 - 1.0 Counsel
 - 0.5 Paralegal

Community Outreach

- 4 FTEs
 - 1.0 Director
 - 2.0 Community Liaison
 - 1.0 Legislative Liaison

Salary Ranges

Less than \$50,000	\$50,000-\$95,000	\$95,000+
<ul style="list-style-type: none">• Special Assistant• Project Coordinators (4)• Financial Analyst• Agency Accountants (4)• Paralegal• Community Liaisons (2)	<ul style="list-style-type: none">• Legal Counsel• Deputy Executive Director• Investment Project Director• Performance & Accountability Managers (2)• Finance Director• Community Outreach Director• Legislative Liaison	<ul style="list-style-type: none">• Executive Director

Round 2 Discussion

Agenda Item V

Meeting Schedules & Adjournment

Agenda Item VI & VII

Dates

- State Finance Council
 - June 25th
- Steering Committee
 - June 30th
- Executive Committee
 - July 6th